



*Paramhansa Ramkrishna Maunibaba Shikshan Sanstha's*  
**Anuradha Engineering College, Chikhli**  
Anuradha Nagar, Sakegaon Road, CHIKHLI, Dist. Buldana, Pin-443201 (MS)  
**Internal Quality Assurance Cell (IQAC)**

---

**Minutes of 3<sup>rd</sup> IQAC meeting**

**Date: 06/02/2017**

**Venue: Conference hall**

**Time: 12.30 PM**

Dr. A. N. Nanhai (Chairman IQAC) welcomed all member and presented agenda of meeting

**Item No. 1:- To confirm minutes of previous meeting**

IQAC coordinator Prof. R. B. Mapari, read the minutes of previous meeting held on Tuesday, 15-11-2016 same have been approved by all members.

**Item No. 2:- Verification of teaching material ( e content) of staff**

As all classes of this institute are smart classes, all interactive modules like PPTs videos, animations, interactive board etc should be used effectively to enhance the quality of teaching. HOD s should verify the teaching content of staff and should ensure its regular updation.

Action to be taken:- To instruct all HODs

**Item No. 3:- Teaching skill evaluation program**

Evaluation of teaching skill is important for identifying the strengths and weakness of staff for further professional development. Dr. A. N. Nanhai, Chairman, IQAC, proposed faculty evaluation program to be organized for staff to evaluate their teaching and oratory skills. This proposal was unanimously accepted by all members and Prof. V. D. Gurudasani and Prof. R. K. Rajbhure appointed as a co-ordinators for faculty evaluation programme.

Action to be taken:- To instruct concerned authority accordingly.

**Item No. 4:- To sign MOU with local industries**

Prof. P. T. Talole and Prof. R. K. Rajbhure advised that institute should sign MOU with small local industries also for industry oriented projects and other fruitful interaction.

Action to be taken:- To instruct T & P officer and Administration officer accordingly.

**Item No. 5:- To appoint an external agency for training to students**

Prof. R. B. Mapari suggested appointing external agency to impart additional skill in students so as to gain confidence and develop their personality and communication skills.

Action to be taken:- To instructed T&P coordinator to search for the best external agency for the same.



*Paramhansa Ramkrishna Maunibaba Shikshan Sanstha's*  
**Anuradha Engineering College, Chikhli**  
Anuradha Nagar, Sakegaon Road, CHIKHLI, Dist. Buldana, Pin-443201 (MS)  
**Internal Quality Assurance Cell (IQAC)**

---

**Item No. 6:- To appoint Prof. R. B. Mapari as a co-ordinator of IQAC**

As Dr. R. P. Chopade has tendered his resignation, it has been decided to appoint Prof. R. B. Mapari as a co-ordinator of IQAC. The committee express gratitude towards Dr. R. P. Chopade for his excellent work as a co-ordinator of IQAC.

The meeting ended with thanks to the chair.

**Date: 06-02-17**

**Place: Chikhli**

Dr. R. P. Chopade

**IQAC Coordinator**