



*Paramhansa Ramkrishna Maunibaba Shikshan Sanstha's*  
**Anuradha Engineering College, Chikhli**  
Anuradha Nagar, Sakegaon Road, CHIKHLI, Dist. Buldana, Pin-443201 (MS)  
**Internal Quality Assurance Cell (IQAC)**

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**Minutes of 2<sup>nd</sup> IQAC Meeting**

**Date: 15/11/2016**

**Venue: Conference hall**

**Time: 12.30 PM**

Dr. A. N. Nanhai, Chairman, IQAC, welcomed all member and presented agenda of meeting -

**Item No. 1:- To confirm minutes of previous meeting**

IQAC coordinator Dr. R. P. Chopade read the minutes of last meeting held on Monday 1<sup>st</sup> Aug. 2016, same have been approved by all members.

**Item No. 2:- Alumni meet organization**

Alumni's role is crucial for development of the institute. This institute has wide alumni network spread over various locations in India and abroad. Alumni meets strengthens the bond between institute and alumni. As this institute is located at remote place with little connectivity, some members suggested organizing alumni meet in Pune, so that most of alumni will be able to participate in the meet.

Action to be taken:- To instruct alumni coordinator accordingly.

**Item No. 3:- Overall development of students**

Hon'ble Dr. V. R. Yadav, Vice-President, PRMSS, suggested that inspiring speeches/visits of famous / outstanding personalities from fields like sports, politics and business should be organized frequently in the institute. This suggestion was accepted by committee. It was decided to call such personalities on occasions of upcoming events 'Ashwamedh' and 'Anuspark'.

Action to be taken:- To inform concerned event coordinators.

**Item No. 4:- Programme to develop students as socially responsible citizen**

Apart from academic development, students should be developed as socially responsible citizens of country. For this various social activities like cleanliness campaign, environment protection, awareness about voting right etc. should be reflected in upcoming event 'Anuspark'. Also separate programs on these may be conducted through NSS. This suggestion was accepted by the committee.

Action to be taken:- To instruct Anuspark coordinator and NSS coordinator,



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**Item No. 5:- Career planning for students**

Dr. A. N. Nanhai advised that institute should organize programs / lectures on career planning so that students shall be able to choose right path according to their skill and interest.

Action to be taken:- To inform T & P officer accordingly.

**Item No. 6:- Coaching for GATE and other competitive exams**

Prof. R. B. Mapari advised that the students should be always encouraged for higher studies. Coaching for various exams like GATE, CAT etc. for admission to PG course should be arranged at the institute level.

Action to be taken:- To inform T & P officer accordingly.

**Item No. 7:- Staff appreciation and felicitation**

Prof. R. K. Rajbhure suggested that appreciation and felicitation of teaching staff is essential to boost up morale of staff. In this regard committee decided to introduce best teacher award from this session. Dr. A. N. Nanhai suggested to form the committee consisting of all HODs to frame the norms and criteria for the selection of best teacher.

**Item No. 8:- Staff training**

As per discussion held in previous meeting, the self training programme “**Inner-Selfie**” was organized at Chikaldara for two days. The co-ordinator of training submitted the report before the committee. It has been found that positive changes in all staff have been developed. All staff analysed on their own for their strength and weaknesses and determined firmly to undertake the trainings in coming years to overcome the weaknesses observed. The committee express the satisfaction over this and suggested to conduct such type of more programmes in future.

Dr. R. P. Chopade, IQAC coordinator, proposed vote of thanks. Chairman permitted to end the meeting.

**Date: 15-11-2016**

**Place: Chikhli**

Dr. R. P. Chopade

**IQAC Coordinator**